



2017 CBA Southern Region  
State Qualifying Marching Band Festival: **Class 1A-5A**  
Wednesday, October 18, 2017, Academy District Twenty Stadium  
8720 Scarborough Drive, Colorado Springs, CO 80920  
(Next to Liberty HS – nearest major intersection Research and Powers)



Dear Directors,

Thank you for your entry in the 2017 Colorado Bandmasters Association Southern State Qualifying Marching Festival. Attached are several important documents including a schedule, a flow/site map, and a general information letter.

Upon your arrival at the Academy District Stadium, please follow signs to **the Equipment Drop-Off area and Bus Check-In (two different locations/see map). If you are bringing anything longer than a standard box truck (e.g. a semitrailer) to haul your equipment, you must notify me so that parking arrangements can be made for you. Please note that no entry/exit will be allowed in the Equipment Drop-Off area from 11:45-12:15 and 2:45-3:00 while school buses are picking up students.** After unloading your equipment trucks, the 1A-3A bands will park their trucks near the stadium (see site map). The 4A-5A band equipment trucks will remain parked in the equipment drop-off area. Following your performance, we kindly ask that you participate in the group photo provided for your students and parents that wish to purchase a professional quality picture of the event. Directors/Schools will receive a free picture.

Band members will be hand-stamped on their bus in order to enter the festival for free before their performance. We will also hand-stamp your bus drivers (no other adults will be hand-stamped). In your Director's Packet (given when you arrive) you will receive your wristband passes (1 per 10 band members) for distribution to chaperones.

**"Per 2017 CBA policy, anyone entering the field with the band must have either a CBA Director/Staff pass or a performance-specific Field Pass wristband, this includes all pit and prop volunteers. Separate Field Pass wristbands will be used for prelims and finals performances. The CBA-prescribed number of wristbands (30) will be provided in the Director's Packet upon check-in. It is the Director's responsibility to get these wristbands to their volunteers prior to lining up at the field entrance. Additional Field Pass wristbands will NOT be provided. These wristbands grant access to the field only for your band's performance, wristbands do not provide entrance into the stadium."** Admission will be \$10.00 for adults, \$6.00 for senior citizens and students (K-12 with student ID if applicable). Children under the age of 5 will be admitted free.

It is very important that the festival runs on schedule and that you are ready at the gate at your assigned time. Your window to pre-stage prior to entering the field is during the exit of the previous band. You will be given permission to enter the field by the T & P Judge Assistant. We ask that you are ready to "take the field" on the 15minute marks. The report times at the gate are suggested to ensure that you are ready. Note: The pit report time is 30 minutes before performance in order to pre-stage on the track. Meeker Music and Graner will both provide an emergency repair tech/table near the band warm-up area and gate.

To avoid performance interference, please do not warm-up/practice in any other area around the stadium. Please do not trespass on private property (see map). As you warm-up please make sure that your band faces away from the stadium to prevent sound from drifting into the performance area. **Please review the Flow Map as there have been changes this year to warm up sites and drop off areas. Please note the LHS buildings are closed to the public and off-limits the entire day, even for adults.**

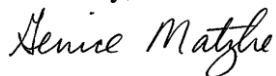
There will be a retreat for drum majors ONLY (no captains per CBA) at the conclusion of 1A-3A and another after the 4A-5A performances. During the retreat, each school will be recognized. Trophies will be presented to the first, second and third place bands in each class.

It is the director's responsibility to read and follow all CBA rules and guidelines for marching festivals. Refer to your CBA Marching Rulebook available at <http://cbamarching.com/> . All participating band directors must be current CBA members.

My hope for this festival is that we will provide a positive learning experience for each and every student, parent, and community member. We are all aware of the countless hours put in by students in preparation for this event. It is my hope that each band will watch as many performances by other bands as possible and that they will applaud each performance in appreciation of their efforts. Please review with your students AND parents the importance of positive audience participation. The ultimate success of this event is predicated by how we positively support one another.

If you have any questions or concerns, please email me at [genice.matzke@asd20.org](mailto:genice.matzke@asd20.org) . We look forward to seeing you on October 18<sup>th</sup> and wish you all the best of luck!

Sincerely,



Genice Matzke

PS-Please continue to next page



## **FIELD SET UP, ON FIELD WARM UP AND ANNOUNCEMENT OF YOUR BAND**

You will have a 4 minute maximum prep time for set-up and warm-up of your band for performance (from your 15 minute allotted time slot). The placement of any props or equipment must take place at this time. This time will begin at the cue of the timing judge when you're allowed to "enter the field". This time will include your entry and set up on the field and any musical warm up you choose to do. Many directors use a stopwatch to gage their set up time.

Regardless of the time needed to set up equipment and march onto the field the announcer will introduce your band at 3 minutes 15 seconds into your set-up / warm-up time. The announcement will be read as written on your Announcer's Form:

***"Joining us from \_\_\_\_\_, please welcome the \_\_\_\_\_  
High School Marching Band under the direction of \_\_\_\_\_ with assistance from***

***\_\_\_\_\_.***  
***(Short pause for the audience)***

***"The \_\_\_\_\_'s program is entitled \_\_\_\_\_ and includes  
\_\_\_\_\_"(announcer reads selections if provided)***

*If your drum majors are going to salute, it should occur no later than when the announcer finishes saying:*

***"The Colorado Bandmaster's Association is proud to present in their  
Southern State-Qualifying Performance, Drum Major(s)\_\_\_\_\_ and the  
\_\_\_\_\_ marching band!"***

*A drum major salute is not necessary to indicate that the band is ready to start. Adjudication will begin immediately following the announcement on your first step or note. If the first step or first note of music has not occurred within 30 seconds after the conclusion of this announcement (approximately 4 minutes into your set-up / warm-up time), the timer will commence timing your band's performance.*

*Following your performance the Exit Announcement provided by you will be read. Your exit will be through a narrower gate also to the south from which you entered.*

*Remember to read all contest related rules governing your adjudication on the CBA website,  
[www.coloradobandmasters.org](http://www.coloradobandmasters.org).*